

Work Plan for HJR 186

First Meeting- September 22, 2004,

- Review HJR 186 charge/Develop work plan
- Receive overview of administration of disclosure statement
- Review conflict of interests and lobbyist disclosure forms
- Develop subcommittee list of issues related to charge

Second Meeting- November 17, 2004

- Examine relationship between lobbyist and conflict of interests disclosure forms
- Begin analysis of information contained on current forms
- Receive public comment on the detail and adequacy of information provided on disclosure forms

Third Meeting- May/June 2005

- Continue subcommittee discussion on the information provided on disclosure forms
- Provide additional opportunity for public comment on the issue
- Establish initial recommendations on the issue

Fourth Meeting- July /August 2005

- Review the feasibility and costs associated with the development of a uniform conflict of interest form
- Receive information from Secretary of the Commonwealth and Clerks of the House of Delegates and Senate and related interested parties on costs
- Discussion by subcommittee on costs and desirability of making information from the forms available on the Internet

Fifth Meeting- September 2005

- Receive public comment on the desirability of making information from conflict of interests disclosure forms available on the internet
- Develop recommendations on this issue

Sixth Meeting- October/November 2005

- **Finalize** recommendations for joints subcommittee report concerning:
 - 1) The feasibility of requiring development of a uniform conflict of interests form
 - 2) The costs and desirability of requiring certain information from the disclosure forms to be available on the Internet
 - 3) Whether the level of detail is appropriate and adequately informs the public of potential conflicts of interests.
 - 4) Suggested legislative action