Community Services Boards
Performance Contracting

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Presentation Overview

- History
- Policy and Statutory Framework
- Performance Contract Contents
- Other Performance Contract Documents
- Accountability in the Performance Contract
- Developments in Performance Based Contracting
- Additional Information
History

- **1971** - DBHDS first funded community services boards (CSBs)
- **1983** – DBHDS developed the performance contract in collaboration with the CSBs to
  - Shift greater responsibility for services to the community
  - Support targeted use of state funds
  - Monitor CSB operations
  - Improve accountability for state funds
- **1985** – DBHDS issued the first contract to CSBs
Policy and Statutory Framework

• **The Performance Contract**
  – Defines the relationship between and the responsibilities of DBHDS and CSBs
  – Is the mechanism by which DBHDS funds community services
  – Communicates state and federal accountability requirements to CSBs

• **Three Types of CSBs** - General Assembly HJR 240/225 (Hall-Gartlan) Joint Subcommittee established three types of CSBs
  – Operating (currently 27 CSBs)
  – Administrative policy (currently 10 CSBs)
  – Policy advisory (currently two CSBs)
Policy and Statutory Framework

- **Single Point of Entry**
  - The Joint Sub-committee also established CSBs as the single point of entry into the publically funded behavioral health and developmental services system.

- **Funding Mechanism**
  - §37.2-508 of the Code of Virginia establishes the performance contract as the funding mechanism for state and federal block grant funds.

- **Funding Allocation Limits**
  - §37.2-509. A limits state funds for salaries and operating costs to 90% of the total amount state and local matching funds unless DBHDS grants a waiver.
Policy and Statutory Framework

• Local Governments’ Role
  – §37.2-504 requires CSBs to submit their performance contacts to local governing bodies
  – §37.2-508. B provides local governments with the opportunity to approve the contract but this is not required

• Performance Contract Process
  – §37.2-508 requires DBHDS to negotiate the contract with the CSBs
  – The process begins with a 60 day comment period on the exposure draft in January or February
  – DBHDS negotiates the contract in March and April with representatives from the CSBs
Performance Contract Contents

• The Performance Contract
  – Is signed by the CSB Chairperson, the CSB Executive Director, and the DBHDS Commissioner
  – Is a 68 pages long standard document with identical provisions and contains Exhibits A through J

• Performance Contract Exhibits
  – Exhibit A: Resources and Services displays information about funds and services which is negotiated with each CSB
  – Exhibit B: Continuous Quality Improvement contains 17 performance measures
  – Exhibit C: Discharge Assistance Program requirements
Performance Contract Contents

- **Performance Contract Exhibits** (Continued)
  - Exhibit D: Individual CSB Performance Measures contains negotiated requirements for new funds or actions a CSB has agreed to take to address performance issues
  - Exhibit E: Performance Contract Process
  - Exhibit G: Local Contact For Disbursing Funds
  - Exhibit H: CSB Board Membership
  - Exhibit I: Administrative Performance Requirements such as submission of accurate and complete reports
  - Exhibit J: Other CSB Accountability Requirements such as human rights, licensing, financial management
Other Performance Contract Documents

• Partnership Agreement
  – Describes the respective roles and responsibilities of CSBs, DBHDS, state hospitals and training centers
  – Includes sections on core values, accountability, inclusion of individuals receiving services, quality improvement, and technical assistance

• CSB Administrative Requirements
  – Contains statutory, regulatory, policy and other requirements including such things as
Other Performance Contract Documents

• **CSB Administrative Requirements** (continued)
  • Continuity of care procedures
  • Substance Abuse Block Grant requirements
  • Unspent balance procedures
  • Continuous quality improvement
  • Financial Management
  • Procurement
  • Human Resources
Accountability in the Performance Contract

• DBHDS monitors CSB performance in various ways including
  – Funds
    • Mid-year and end of fiscal year financial reports on funds and expenditures
  – Services
    • Reports on individuals served and types of services provided
  – Audits
    • CPA audits of operating boards/behavioral health authorities
    • Financial reviews of CSBs identified as being a higher risk
  – Program/Clinical Reviews
    • Have established five regional consultants to provide oversight and technical assistance
    • Developing behavioral health services quality monitoring process with measures and benchmarks
Developments In Performance Based Contracting

• Appropriations Act Plan
  – Item 315.FF in the 2016 Appropriations Act requires DBHDS to develop a plan to implement a performance based contracting (PCB) system for CSBs with a report due on November 1, 2016

• Research
  – Shows PCBs that are most effective use mutually agreed upon measures between funder and provider
  – Key concept is value of small, incremental rewards and penalties rather than large
  – Focus is visibility of provider performance while minimizing disruption to services
Additional Information

  - Community Services Performance Contract documents,
  - Core Services Taxonomy 7.3 (service definitions)
  - Regional Utilization Management Guidance
  - CCS 3 Extract and Design Specifications
  - the 2015 Overview of Community Services in Virginia, which presents a description of the community services system

- The DBHDS 2015 Annual Report, a comprehensive picture of the whole behavioral health and developmental services system, is available at [http://leg2.state.va.us/dls/h&sdocs.nsf/By+Year/RD4382015/$file/RD438.pdf](http://leg2.state.va.us/dls/h&sdocs.nsf/By+Year/RD4382015/$file/RD438.pdf)