



RETAIL LICENSE APPLICATION—RETAIL LICENSE INFORMATION

RETAIL LICENSE FEES		
Type of License	Type of Establishment	Fee
Beer On Premises	Restaurant, hotel, tax-exempt private club, food concessions at coliseum and stadium, resort complex.....	\$ 145.00
Beer Off Premises*	Grocery store, delicatessen, drugstore, marina store	\$ 120.00
Beer Off Premises and Keg*	Grocery store, delicatessen, drugstore, marina store	\$ 185.00
Beer On and Off Premises*	Restaurant, hotel, tax-exempt private club, grocery store**	\$ 300.00
Beer On and Off Premises and Keg*	Restaurant, hotel, tax-exempt private club, grocery store**	\$ 365.00
Wine and Beer On Premises	Restaurant, hotel, hotel-limited service, tax-exempt private club, food concessions at coliseum and stadium, resort complex	\$ 300.00
	Hospitals	\$ 145.00
Day Spa (Wine & Beer On)	Commercial establishment offering both massage therapy and cosmetology services	\$ 100.00
Meal Assembly Kitchen (Wine & Beer On)	Commercial establishment offering ingredients for the preparation of meals	\$ 100.00
Wine and Beer Off Premises*	Grocery store, convenience grocery store, delicatessen, drugstore, gift shop, gourmet shop	\$ 230.00
Wine and Beer Off Premises and Keg*	Grocery store, convenience grocery store, delicatessen, drugstore, gift shop, gourmet shop	\$ 295.00
Wine and Beer On and Off Premises*	Restaurant, hotel, tax-exempt private club, grocery store**	\$ 600.00
Wine and Beer On and Off Premises and Keg*	Restaurant, hotel, tax-exempt private club, grocery store**	\$ 665.00
Mixed Beverage On Premises	<i>Restaurant, Hotel, Resort Complex</i> Seating capacity: 1 to 100 persons	\$ 560.00
	Seating capacity: 101 to 150 persons	\$ 975.00
	Seating capacity: 151 or more persons.	\$ 1,430.00
	<i>Mixed Beverage Restaurant Limited</i> (Note: Allows use of no more than six varieties of liqueurs) Seating capacity: 1 to 100 persons	\$ 460.00
	Seating capacity: 101 to 150 persons	\$ 875.00
	Seating capacity: 151 or more persons.	\$ 1,330.00
	<i>Tax-Exempt Private Club</i> Not more than 200 members	\$ 750.00
	201 to 500 members.....	\$ 1,860.00
	501 or more members.....	\$ 2,765.00
	<i>Restaurant on Government Property</i>	\$ 500.00
Mixed Beverage Caterer	Caterer (includes wine, beer and mixed beverage)	\$ 1,860.00
Mixed Beverage Caterer Limited	Caterer (includes wine, beer and mixed beverage)—limited to 12 events per year	\$ 500.00
Annual Mixed Beverage Special Event	Performing arts facility	\$ 560.00

Wine and beer on-premises privileges are required to apply for a mixed beverage license. Both privileges may be applied for simultaneously.

(continued)

NOTES:

If you do not find your establishment type listed here, you may call 804-213-4577 or your local regional office listed on page 16 to obtain the proper fee amount.

On-premises privilege allows for the sale and consumption of alcoholic beverages on the premises of the licensed establishment.

Off-premises privilege requires the sale of alcoholic beverages to be taken off of the premises of the licensed establishment.

* A Delivery Permit (in state) may be added to the license types noted above at no additional cost. Such permittees shall report on a monthly basis names and addresses of purchasers to whom wine and beer is delivered. If no deliveries occur in one month, no report is due; however, every permittee must submit an annual report even if no deliveries occur. Contact your agent for more detailed information.

** Grocery stores only in rural areas. Must be substantial public demand for public convenience.



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RETAIL LICENSE FEES (continued)		
Type of License	Type of Establishment	Fee
Carrier: Beer On	Boat (per boat), train (per car)	\$ 145.00
Carrier: Wine and Beer On	Airplane	\$ 750.00
	Boat (per boat), train (per car)	\$ 300.00
Carrier: Mixed Beverage	Airplane	\$ 1,475.00
	Boat (per boat)	\$ 560.00
	Train (per car)	\$ 190.00
Beer Shipper	Brewery, off-premises retail business	\$ 65.00
Wine Shipper	Winery, farm winery, off-premises retail business	\$ 65.00
Wine and Beer Shipper	Winery, farm winery, brewery, off-premises retail business	\$ 65.00
Internet Wine Retailer	Occupies commercial space but is not a retail store; orders are via Internet or telephone	\$ 150.00
Delivery Permit (Out of State)	Brewery, winery, farm winery, off-premises retail business	\$ 120.00
Bed and Breakfast	Wine, beer or mixed beverage to overnight lodgers for on-premises consumption	\$ 35.00
Banquet Facility	Volunteer fire department, volunteer rescue squad (no sales)	\$ 190.00
Gourmet Brewing Shop	Rented facility for manufacturing, fermenting and bottling beer	\$ 230.00

NOTE: If you do not find your establishment type listed here, you may call 804-213-4577 or your local regional office listed on page 16 to obtain the proper fee amount.

DEFINITIONS AND QUALIFICATIONS FOR COMMON ESTABLISHMENT TYPES

BANQUET FACILITY

A building or other facility regularly occupied by a volunteer fire department or volunteer rescue squad duly recognized by the governing body of the county, city or town in which it is located. License only allows the consumption of legally acquired alcoholic beverages by persons in attendance at a function eligible for a banquet license.

BED AND BREAKFAST

An establishment having (1) no more than 15 bedrooms; (2) offering to the public for compensation, transitory lodging or sleeping accommodations; (3) offering at least one meal per day, which may but need not be breakfast, to each person to whom overnight lodging is provided. Alcoholic beverages may be served for on-premises consumption to persons who are registered overnight guests.

CARRIER

AIRPLANE

A common carrier of passengers operating by air from airports in the Commonwealth on regular schedules in foreign, interstate or intrastate commerce. This establishment type also allows for alcoholic beverages to be served in designated rooms of establishments operated by the air carrier in airports in the Commonwealth.

BOAT

A common carrier of passengers operating by water on regular schedules in interstate or intrastate commerce, and habitually serving food. For the sale of wine and/or beer on-premises, a boat must have minimum monthly food sales of \$2,000.

TRAIN

A common carrier of passengers by rail in interstate or intrastate commerce that includes one or more dining car(s), buffet car(s) or club car(s) and in which food and refreshments are sold.

CATERER

A place of business regularly engaged in providing food and beverage to others for service at private gatherings or at special events, which shall authorize the licensee to sell and serve alcoholic beverages for on-premises consumption. The annual gross receipts from the sale of food cooked and prepared for service and nonalcoholic beverages served at gatherings and events shall amount to at least 45 percent of the gross receipts. Two levels of caterer licenses are available: **Mixed Beverage Caterer** allows service at an unlimited number of private gatherings / special events. **Mixed Beverage Caterer Limited** allows service at private gatherings / special events not to exceed 12 per year.

CONVENIENCE GROCERY STORE

An establishment which (1) has an enclosed room in a permanent structure where stock is displayed and offered for sale, and (2) maintains an inventory of edible items intended for human consumption consisting of a variety of such items of the types normally sold in grocery stores. Edible items shall mean a variety of such



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items normally used in preparation of meals and from each of the following food groups: dairy, meat, grain, vegetables and fruit. For the sale of wine and beer off-premises, a convenience grocery store must have minimum monthly food sales of \$2,000 and inventory (cost) of \$2,000 in edible items stated above.

CONTINUING CARE COMMUNITY

The Board may license such facility if registered as specified in Chapter 49 (§38.2-4900 et seq.), Title 38.2 of Code of Virginia. Allows any resident, upon authorization of licensee, to keep and consume their own lawfully acquired alcoholic beverages on-premises in all areas covered by the license.

DAY SPA

Any commercial establishment that offers to the public both massage therapy performed by persons certified in accordance with §54.1-3029 and barbering or cosmetology services performed by persons licensed in accordance with Chapter 7 (§54.1-700 et seq.), Title 54.1. License allows for the consumption of lawfully acquired wine and beer by each customer of no more than two 5-ounce glasses of wine or one 12-ounce beer during each visit. Alcoholic beverages may not be sold and shall not be inclusive in the total charge of the "day spa" services received.

DELICATESSEN

An establishment selling a variety of prepared foods or foods requiring little preparation such as cheeses, salads, cooked meats and related condiments. For the sale of wine and beer off-premises, a delicatessen must have minimum monthly food sales of \$2,000 and inventory (cost) of \$2,000. For the sale of beer off-premises, a delicatessen must have minimum monthly sales of \$1,000 and inventory (cost) of \$1,000 in the edible items stated above.

DELIVERY PERMIT

Issued to any brewery, winery, farm winery or person located inside or outside the Commonwealth authorized to engage in the retail sale of wine or beer for off premises consumption. As to the brewery, winery, or farm winery, authorizes delivery in closed containers of those brands of beer, wine and farm wine pro-

duced. As to persons, authorizes delivery in closed containers of those brands of beer, wine and farm wine which they are authorized to sell in their state of domicile. No more than four cases of wine nor more than four cases of beer may be delivered at one time to any person in Virginia to whom alcoholic beverages may be lawfully sold; except that the permittee may deliver more than four cases of wine or more than four cases of beer if ABC is notified in writing at least one business day in advance of delivery.

DRUGSTORE

An establishment selling medicines prepared by a registered pharmacist according to prescription and other medicines and articles of home and general use. For the sale of wine and beer off-premises, a drugstore must have minimum monthly sales of \$2,000 and inventory (cost) of \$2,000. For the sale of beer off-premises, a drugstore must have minimum monthly sales of \$1,000 and inventory (cost) of \$1,000.

FOOD CONCESSIONS (COLISEUM, STADIUM)

Food concessions located at coliseums, stadia or similar facilities. License authorizes the sale of wine and beer at such facility during professional sporting exhibitions or events and performances held immediately thereafter.

GIFT SHOP

A bona fide retail store, which is open to the public on a regular basis, predominantly selling gifts, books, souvenirs, specialty items relating to history, original and handmade arts and products, collectibles, crafts and floral arrangements. Such shop shall be a permanent structure where stock is displayed and offered for sale and which has facilities to properly secure any stock of wine and beer. Such shop must have been in operation for no less than 12 months next preceding the filing of the application and may be located (1) on the premises or grounds of a government registered national, state or local historic building or site, or (2) within the premises of a museum. Gift shop licenses shall authorize the licensee to sell wine and beer un-chilled.

GOURMET SHOP

An establishment provided with adequate inventory, shelving and storage facilities, where in consideration of payment, substantial amounts of domestic and imported wines and beers and related products such as cheeses and gourmet foods are habitually furnished to persons. For the sale of wine and beer off-premises, a gourmet shop must have minimum monthly sales of \$2,000 of cheeses and gourmet foods and inventory (cost) of \$2,000 in the edible items stated above.

GOURMET BREWING SHOP

An establishment that sells ingredients for making wine or brewing beer, including packaging, and rents facilities for manufacturing, fermenting and bottling such wine or beer. The privileges of a Gourmet Brewing Shop license do not allow for the sale or consumption of alcoholic beverages.

GROCERY STORE

An establishment selling edible items intended for human consumption. Edible items shall mean a variety of food products and liquids used in the preparation of meals from each of the following groups: dairy, meat, grain, vegetables and fruit. For the sale of wine and beer off-premises, a grocery store must have minimum monthly food sales of \$2,000 and food inventory (cost) of \$2,000. For the sale of beer off-premises, a grocery store must have minimum monthly food sales of \$1,000 and food inventory (cost) of \$1,000. Inventory must consist of the edible items stated above.

HOTEL

WINE AND BEER LICENSE

A duly licensed establishment providing special space and accommodation where, in consideration of payment, food and lodging are habitually furnished to persons and which has four or more bedrooms. For the sale of wine and beer on- or off-premises, a hotel must have minimum monthly food sales of \$2,000, of which \$1,000 must be in the form of meals with entrees.

LIMITED SERVICE HOTEL

The Board may classify a hotel as a limited service hotel and may authorize the sale and con-



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sumption of wine and beer in dining areas, private guest rooms, and other designated areas to persons to whom overnight lodging is being provided, for on-premises consumption in such rooms or areas. There is no minimum amount of gross receipts from the sale of food prepared and consumed on the premises, provided that the hotel provides at least one meal each day to such guests.

MIXED BEVERAGE LICENSE

Must have a restaurant located on the premises of the hotel or motel with not less than four permanent bedrooms where food and beverage service is customarily provided by the restaurant in designated areas, bedrooms and other private rooms of such hotel or motel. For the sale of mixed beverages, a hotel's monthly sales of food prepared on the premises shall not be less than \$4,000, of which at least \$2,000 shall be in the form of meals with entrees.

RESORT COMPLEX

A facility (1) with a hotel owning year-round sports and recreational facilities located contiguously on the same property or (2) owned by a nonstock, nonprofit, taxable corporation with voluntary membership which, as its primary function, makes available golf, ski and other recreational facilities both to its members and the general public. The hotel or corporation shall have a minimum of 140 private guestrooms or dwelling units contained on not less than 50 acres. The Board may authorize the sale and consumption of alcoholic beverages in all areas within the resort complex deemed appropriate.

INTERNET WINE RETAILER

Authorizes persons located within or outside the Commonwealth, in response to telephone and internet orders, to sell and ship directly wine in closed containers to persons in the Commonwealth to whom wine may be lawfully sold for off premises consumption. The establishment must have adequate inventory, shelving and storage facilities but is not a retail store open to the public. The licensee is not required to comply with the monthly food sale requirement established by Board regulations.

MEAL ASSEMBLY KITCHEN

A commercial establishment that offers ingredients for the preparation of meals and entrees in professional kitchen facilities. The licensee is authorized to serve on the premises of the licensee not more than two 5-ounce glasses of wine or two 12-ounce glasses of beer to customers attending private gatherings or special events.

PERFORMING ARTS FACILITY

A nonprofit corporation or association (1) operating a performing arts facility, or (2) chartered by Congress for the preservation of sites, buildings and objects significant in American history and culture. The operation of a performing arts facility shall be upon the premises owned by such licensee or occupied under a bona fide lease, the original term of which was for more than one year's duration.

RESTAURANT

WINE AND BEER LICENSES

An establishment provided with special space and accommodations regularly selling meals or other foods that are prepared and consumed on the premises. For the sale of wine and beer on premises, and the sale of wine and beer on- and off-premises, a restaurant must have minimum monthly food sales of \$2,000 of which \$1,000 must be in the form of meals with entrees. For the sale of beer on-premises and the sale of beer on- and off-premises, a restaurant must have monthly food sales of \$2,000.

MIXED BEVERAGE LICENSE

An established place of business (1) where meals with substantial entrees are regularly sold and (2) which has adequate facilities and sufficient employees for cooking, preparing and serving such meals for consumption at tables in dining areas on the premises and includes establishments specializing in full course meals with a single substantial entree. For the sale of mixed beverages, a restaurant's monthly sales of food prepared on the premises shall not be less than \$4,000, of which at least \$2,000 shall be in the form of meals with entrees.

MIXED BEVERAGE LICENSE LIMITED

Any establishment provided with special space and accommodation, where, in consideration of payment, meals or other foods prepared on the premises are regularly sold. The licensee is authorized to sell or serve no more than six varieties of liqueurs, which shall be combined with coffee or other nonalcoholic beverages for consumption in dining areas of the restaurant. Sale of liqueur-based drinks shall not exceed 10 percent of the total annual gross sales. "Liqueur" is defined as any of a class of highly flavored alcoholic beverages that do not exceed an alcohol content of 25 percent by volume.

SHIPPER

Persons licensed in their state of domicile as a winery, farm winery, or brewery or persons authorized to sell wine and beer at retail for off-premises consumption. Allows the sale and shipment into or within the Commonwealth of Virginia of no more than two cases of wine or two cases of beer per month to any person in the Commonwealth of Virginia to whom alcoholic beverages may be lawfully sold for personal consumption and not for resale. A case of wine is defined as any combination of packages containing not more than 9 liters of wine. A case of beer is defined as any combination of packages containing not more than 288 ounces of beer.

TAX EXEMPT PRIVATE CLUB

A private, non-profit corporation or association which is the owner, lessee or occupant of an establishment operated solely for a national, social, political, athletic or other like purpose, but not for monetary gain, the advantages of which belong to all the members. Any such corporation or association which has been declared exempt from federal and state income taxes as one which is not organized and operated for monetary gain or profit shall be deemed a nonprofit corporation or association.

NOTE: The preceding list does not contain all available establishment types. If you have additional questions, consult your assigned regional office. (Use the list of ABC regional offices on page 16 to determine in which region your establishment is located.)