# Dr. Martin Luther King, Jr. Memorial Commission



Martin Luther King, Jr. Living History and Public Policy Center Board of Trustees

### **EXECUTIVE COMMITTEE MEETING**

Fourth Floor Conference Room West General Assembly Building Richmond, Virginia Tuesday, December 7, 2004 9:00 a.m.

#### **AGENDA**

- 1. Call to Order—Senator Henry L. Marsh, III, Chairman
- 2. Determination of Quorum—Chairman
- 3. Acceptance of Designees—Chairman
- 4. Introduction of Members and Designees—Chairman
- 5. Preliminary Remarks—Chairman
- 6. **New Business** 
  - Election of Treasurer
  - Opening of bank account
  - Receipt of Employer Identification Number
  - SCC Notice of Assessment of Annual Registration Fee and 2004 Annual Report
  - Application for Federal Tax Exemption
  - 2005 Legislative Initiatives
  - Board of Trustees Training Schedule for 2005
  - Proposed Board Meeting Schedule for 2005
  - Fundraising Strategy and Proposals for 2005
- 7. Next Meeting Date
- 8. Items for Next Meeting Agenda
- 9. **Directions to Staff**
- 10. Other Business
- 11. Adjournment

## **Executive Committee Members**

# **Authorized Designee**

Senator Henry L. Marsh, III, *Chairman*Delegate L. Preston Bryant, Jr., *Vice Chairman*Ms. Edith R. Jones, Secretary
Ms. Eva Teig Hardy
Dr. Eugene P. Trani

Dr. Robert D. Holsworth

### **Staff**

### **Division of Legislative Services**

Mrs. Brenda H. Edwards, Senior Research Associate

Mrs. Norma E. Szakal, Senior Attorney

Mrs. Gwendolyn L. Foley, Senior Operations Staff Assistant

### **Virginia House of Delegates**

Ms. Lois V. Johnson, House Committee Operations

# Office of the Attorney General

Mr. Howard T. Macrae, Jr., Assistant Attorney General

Mr. Roscoe C. Roberts, Senior Attorney General