



Telecommuting Advisory Committee

August 24, 2006 1:00 p.m.

Speaker's Conference Room, 6th Floor, General Assembly Building

- **Call to order, roll call; introduction of members.**
- **Chairman's opening remarks.**
- **Overview of the role of JCOTS advisory committees:** JCOTS staff will provide an overview of the role of JCOTS & its advisory committees, the advisory committee process, and other administrative matters.
- **Overview of Telework & Telecommuting in Virginia:** JCOTS staff will provide a history of recent efforts in Virginia relating to telework and telecommuting, including relevant statutory provisions, HJ 25 (2006), and how the work of JCOTS fits into this picture.
- **Discussion & formulation of work plan:** This is an opportunity for a "round table" discussion by the members of the advisory committee about technology issues relevant to establishing an effective telework policy. Members may use this opportunity to state issues that they would like to see addressed by the group during its study, as well as formulate a work plan for future meetings.
- **Public comment:** Members of the public be given the opportunity to express their views about the advisory committee and its work.
- **Actions for next meeting:** The chairman may wish to direct staff and members of the advisory committee to follow up on particular items for the next meeting of the group.