

**CONSUMER ADVISORY BOARD
APPENDIX B**

HEAP DATA COLLECTION

§ 63.1-339. Home Energy Assistance Program established.

A. The Department shall establish and operate the Home Energy Assistance Program. In administering the Program, it shall be the responsibility of the Department to:

1. Administer distributions from the Fund;

2. Provide a clearinghouse for information exchange regarding such residential energy needs for low-income Virginians, which clearinghouse shall provide information regarding the extent to which the Commonwealth's efforts in assisting low-income Virginians are adequate, are cost-effective and are not duplicative of similar services provided by utility service providers, charitable organizations, and local governments;

3. Collect and analyze data regarding the amounts of energy assistance provided, categorized by fuel type and the extent to which there is unmet need for energy assistance in the Commonwealth;

4. Track recipients of low-income energy assistance throughout the Commonwealth, based on data provided by program administrators;

5. Develop and maintain a statewide list of available private and governmental resources for low-income Virginians in need of energy assistance;

and

~~26~~. Report annually to the Governor and General Assembly on or before October 1 of each year on the effectiveness of low-income energy assistance programs in meeting the needs of low-income Virginians.

B. The Department is authorized to assume responsibility for administering all or any portion of any private, voluntary low-income energy

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assistance program upon the application of the administrator thereof, on such terms as the Department and such administrator shall agree and in accordance with applicable law and regulations. If the Department assumes administrative responsibility for administering such a voluntary program, it is authorized to receive funds collected through such voluntary program and distribute them through the Fund.