

# Virginia Commission on the Bicentennial of the War of 1812

## **Tasks in Order of Priority (Proposed by Staff)** Effective July 10, 2009

Priority	Activity	Action Needed	Advisory Council Member/Staff Assigned	Assigned Staff
<b>1</b>	Inaugural Event	Hold inaugural event at Montpelier in conjunction with presidential wreath laying on March 16, 2012	J. Ridgely Porter Walter Craigie	Brenda Edwards
<b>1</b>	Prepare list of philanthropic organizations for potential funding	Research potential philanthropic organizations and grant possibilities	Staff	Brenda Edwards
<b>1</b>	Develop website/publicity for Commission <ul style="list-style-type: none"> <li>▪ quarterly newsletter</li> <li>▪ supplemental educational resources for educators and students</li> <li>▪ general information for public</li> <li>▪ reading list, including new publications related to the War in VA</li> <li>▪ scholars and speakers list</li> <li>▪ calendar of state, local, and national commemorative activities</li> <li>▪ activities in and collaboration with other states</li> </ul>	<p>Solicit articles from historians, scholars, and Advisory Council members</p> <p>Seek DOE assistance in identifying educational resources</p> <p>Develop list of experts/speakers for inclusion on website as resource for the public</p> <p>Include calendar of related events (<i>publicize local commemorations and ceremonies</i>)</p> <p>Contact GA, KY, MD, MI, OH, WV to determine activities and discuss potential for collaboration</p>	<b>Site Launched/Contents in preparation:</b> Staff	Brenda Edwards
<b>1</b>	Historic Marking of Virginia Site: Hidden Declaration of Independence	Pursue ways to educate public and to mark and preserve the site where the Declaration of Independence was hidden in Virginia during the burning of the Capitol	Steve Dryden Board Member, Fairfax Trails and Streams	Brenda Edwards
<b>2</b>	Visit/host tours of War of 1812 sites in Virginia	Contact Virginia Tourism Corporation to request assistance in promoting sites and identify War of 1812 sites in Virginia	Patrick Farris Steven Forest	Sarah Stanton
<b>2</b>	"Kick off" conference event in 2012 or 2013	Identify potential locations develop initial budget evaluate potential sources of funding		Staff
<b>2</b>	Book signing/Book tour One per year, 2009-2015	Contact LVA re: tie in with existing program		Jeff Sharp

**Continued**

# Virginia Commission on the Bicentennial of the War of 1812

## **Tasks in Order of Priority (Proposed by Staff)**

**Effective July 10, 2009**

Priority	Activity	Action Needed	Advisory Council Member/Staff Assigned	Assigned Staff
<b>3</b>	Encourage National Archives to make federalized VA unit rosters and muster roles available to identify soldiers by county  Encourage localities to publicize local soldiers/stories  Develop list of Virginians who served in War of 1812	Butler to contact National Archives to retrieve unit rosters and muster roles, and other information  Determine most appropriate method for public accessibility to such records  Contact appropriate local officials to request participation in publicizing local soldiers and stories related to War of 1812	Stuart Butler	Sarah Stanton
<b>3</b>	Promote preservation of original records relating to War	Identify sources/persons with original records and recommend feasible	Stuart Butler	Sarah Stanton
<b>3</b>	Encourage 1812-related organizations to make their original records available in print or electronic format	Contact appropriate organizations to request their assistance and collaboration in the effort	Courtenay Stanley Myron Lyman	Sarah Stanton
<b>3</b>	Publish information about encounters between British and Americans in VA	N/A	<b>Completed</b> by VA Society of War of 1812	Sarah Stanton
<b>3</b>	Identify war of 1812 veteran gravesites in VA	N/A	<b>Completed</b> by VA Society of War of 1812	Sarah Stanton
<b>3</b>	Identify and promote preservation of war of 1812 related buildings and sites	Develop list of buildings and sites for preservation; contact Virginia Department of Historic Resources	Sarah Stanton	Sarah Stanton
	Work with Department of Historic resources to erect historic markers  <b>(On-going activity)</b>	Develop list of potential sites (where and why) Information from DHR re: cost, process Coordinate/collaborate with localities re: cost and process (determine interest, support)	Stuart Butler Staff	Staff
<b>4</b>	LVA Exhibit on War of 1812 (possible for 2011 Session) <b>DEFER Pending LVA Schedule</b>	Contact LVA for information/requirements Identify additional collaborators statewide Identify source to create/advise on exhibit	Jeff Sharp	Jeff Sharp
<b>4</b>	Engage Dan Roberts to produce "Moment in Time" on War of 1812	Contact University of Richmond for information about cost, requirements	Jeff Sharp (confer with Barbara Teague)	Jeff Sharp
<b>4</b>	Collaborate with Richmond Symphony re: concert (potential final event)	Contact Symphony for information about coordinating Publicize event (website)?	Patrick Farris	Brenda Edwards
<b>4</b>	Submit newspaper articles about the War; link with important dates and events	Identify target dates/events Coordinate with members to prepare press releases, op/ed pieces for publication Contact papers re: publishing		Staff